**Follow-Up Review**

**TEMPLATE**

**Team Report**

*Effective Date: February 1, 2021*

**[NAME OF INSTITUTION]**

**Team Visit: *[start date-end date]***

# Section A: Institutional Representatives

Provide a list of the following institutional representatives at the time of the visit:

**Chief Executive Officer (CEO)/President**

*[NAME AND TITLE OF CEO/PRESIDENT]*

**Chief Academic Officer**

[NAME AND TITLE OF CHIEF ACADEMIC OFFICER]

**Chief Financial Officer**

[NAME AND TITLE OF CHIEF FINANCIAL OFFICER]

**Chair of the Board of Trustees**

[NAME AND TITLE OF CHAIR OF BOARD OF TRUSTEES]

# Section B: Institutional Context and Nature of the Visit

Provide a brief introduction to the institution, including a summary of the nature and conduct of the visit. Include the Commission action that directed this visit.

# Section C: Requirements of Affiliation

**For each requirement of affiliation under review, provide the following.**

In the team’s judgment, the institution *[appears to meet / does not appear to meet]* all of the requirements of affiliation.

This judgment is based on a review of the follow-up report, evidence, and interviews with institutional constituencies to clarify information and verify compliance during the team visit.

*Provide a brief summary or bulleted points that reflect, collectively, on the institution’s compliance with requirements of affiliation. The summary should reference evidence verified during the review process.*

*If the team cannot affirm compliance with all of the requirements of affiliation, identify each specific requirement of affiliation and provide a brief narrative describing the non-compliance.*

# Section D: Standards for Accreditation

**For each standard under review, provide the following information:**

**(STANDARD - Include name of standard here)**

In the team’s judgment, the institution *[appears to meet / does not appear to meet]* this standard.

This judgment is based on a review of the follow-up report, evidence, and interviews with institutional constituencies to clarify information and verify compliance during the team visit.

**Summary of Findings**

Provide a brief summary or bulleted points that reflect, collectively, on the institution’s compliance with the standard and its corresponding criteria. The summary should reference the evidence verified during the review process.

* **Collegial Advice** *(Non-binding suggestions for improvement. Where appropriate, team members might consider including a limited number of non-binding suggestions for improvements as they relate to this standard. If no collegial advice is offered, delete this bullet/paragraph.)*
* **Team Recommendation(s)** *(Institutional action(s) needed for the institution to continue to meet this standard. Select from list of standardized recommendations. If no recommendations are made by the team, write “None”.)*
* **Requirement(s)** *(If institution does not appear to meet this standard, the team must identify institutional actions needed to achieve compliance with the standard; Select from list of standardized requirements. If no requirements are made by the team, write “None”.)*

**Recognition of Progress** *(Recognize noteworthy progress as it relates to the standard under review.)*

# Section E: Applicable Federal Regulatory Requirements

**For each federal regulatory requirement under review, provide the following information:**

**(***If none, indicate no federal regulatory requirements were reviewed during this follow-up review***)**

In the team’s judgment, the institution *[appears to meet / does not appear to meet]* all applicable federal regulatory requirements.

This judgment is based on a review of the Institutional Federal Compliance Report, evidence, and interviews with institutional constituencies to clarify information and verify compliance during the team visit.

*Provide a brief summary or bulleted points that reflect, collectively, on the institution’s compliance with applicable federal regulatory requirements. The summary should reference evidence verified during the review process.*

*If the team cannot affirm compliance with all of the applicable federal regulatory requirements, identify each specific area and provide a brief narrative describing the evidence needed to demonstrate compliance.*

# Section F: Review of Third-Party Comments

**Section F should not include a summary of third-party comments and should not be read during the Oral Exit Report.**

If third-party comments were received in accordance with Commission policy and procedures, describe the process the team used to review them.

*If the third-party comments result in a team recommendation or requirement, the team will include those requirements in the proposal for action in the Team Chair’s Confidential Brief.*

# Section G: List of Additional Evidence

**Section G does not need to be read during the Oral Exit Report.**

List all additional information requested by peer evaluators before or during the visit that was used to verify compliance with Commission standards, requirements of affiliation, policies and procedures, and applicable federal regulatory requirements.

# Section H: Follow-Up Report and Process Comments

**Section H to be read during the Oral Exit Report if completed.**

*Use this section to provide any additional comments about the overall follow-up review and visit, where appropriate. Completion of this section presents an opportunity for the team to recognize the institution for progress to date or the quality of the written report, if applicable. Key requirements or recommendations may be summarized or reiterated here for emphasis. Do NOT include or allude to the action the team is proposing to the Commission.*