**TEMPLATE**

**Accreditation Readiness Report (ARR) Analysis**

**Team Chair’s Confidential Brief**

*Effective Date: May 1, 2021*

**Name of Institution:** Click or tap here to enter text.

**Chief Executive Officer (CEO)/President:** Click or tap here to enter text.

**Application Manager:** Click or tap here to enter text.

**Submission Date**: Click or tap to enter a date.

**This ARR is a:** Choose an item.

*After reviewing the ARR and accompanying evidence, the team of peer evaluators should select only one of the following options:*

[ ]  1. The institution appears to demonstrate compliance with the Commission’s standards for accreditation, requirements of affiliation, policies and procedures, and applicable federal regulatory requirements and the institution is ready to host an Applicant Assessment Team Visit. *The team recommends that the Commission acknowledge receipt of the Accreditation Readiness Report (ARR), request the submission of an updated ARR and direct an Applicant Assessment Team Visit*.

[ ]  2. The institution appears to demonstrate compliance with the Commission’s standards for accreditation, requirements of affiliation, policies and procedures, and applicable federal regulatory requirements but the Commission needs further evidence that the institution is addressing recommendations before the Applicant Assessment Team Visit should take place. *The team recommends that the Commission acknowledge receipt of the ARR and request a supplemental information report (SIR).*

[ ]  3. The institution does not appear to demonstrate compliance with the Commission’s standards for accreditation, requirements of affiliation, policies and procedures, and applicable federal regulatory requirements. *The team recommends that the Commission reject the ARR.*

* This is not an adverse action and, therefore, is not subject to appeal. After taking at least one year to review its readiness and make necessary changes and improvements, the institution may choose to submit a new Pre-Applicant Minimum Requirements Report and Pre-Applicant Inquiry Fee.