**Complex Substantive Change**

**TEMPLATE**

**Confidential Brief**

*Effective Date: July 1, 2023*

**NAME OF INSTITUTION**

**Date**

***Section A: Peer Evaluators***

Name of Evaluator Submitting the Confidential Brief: Click or tap here to enter text.

Contact Information: Click or tap here to enter text.

***Section B: Description of the Complex Substantive Change***

*Provide a brief description of the complex substantive change, including the sub-type of change in legal status, form of control, and ownership, the effective date of the change, and any impact on the institution’s accreditation status.*

Click or tap here to enter text.

Provide a brief description of any other substantive change types that were reviewed and should be included within the revised scope of accreditation.

Click or tap here to enter text.

***Section C: Proposal to Inform Commission Action***

*In the section below, check the appropriate proposed action. Where prompted, briefly include additional information, as appropriate.*

The change does not adversely affect the institution’s ability to sustain ongoing compliance with the Commission’s standards for accreditation, requirements of affiliation, policies and procedures, and applicable federal regulatory requirements.

**To include the [complex substantive change] within the institution’s scope of accreditation. To request a supplemental information report and direct a complex substantive change site visit as soon as practicable but no later than 6 months after the date of the transaction.**

*List standards for accreditation that the report should address:*

Click or tap here to enter text.

*List any required approvals from all necessary licensing, regulatory, or other legal entities that are still outstanding:*

Click or tap here to enter text.

When additional information is needed:

**To postpone a decision on the complex substantive change request.**

*Briefly describe the rationale that enabled the evaluators to draw this conclusion below:*

Click or tap here to enter text.

When the change appears to adversely affect the institution’s ability to sustain ongoing compliance with the Commission’s standards for accreditation, requirements of affiliation, policies and procedures, and applicable federal regulatory requirements.

**To deny the institution’s request to include the complex substantive change request within the institution’s scope of accreditation.**

*Briefly describe the rationale that enabled the evaluators to draw this conclusion below:*

Click or tap here to enter text.